Community Pharmacy North East London

COMMITTEE MEETING

13/03/2025 --- 10:00am – 3:30pm
Hyatt Regency Stratford

Present:

Shilpa Shah	(SS)
Dalveer Singh Johal	(DJ)
Bhavna Tailor	(BT)
Gulveer Sura	(GS)
Ravi Vaitha	(RV)
Nickil Patel	(NP)
Prakash Patel	(PkP)
Kerry Webb	(KW)
Ross Fraser	(RF)
Jaspreet Dhaliwal	(JD)
Stuart Brown	(SB)

Apologies:

Shafi Ali	(SA)
Parvesh Patel	(PvP)
Jyoti Bakshi	(JB)
Mina Patel	(MP)
Faruque Gani	(FG)
Shazli Hafeez	(SH)

1. WELCOME, INTRODUCTIONS & DOI

SS welcomed Committee Members and confirmed apologies.
PkP started the meeting at 10.33.
PkP gave a brief introduction to the day.

SS opens for new DOI - No new DOI.

2. MINUTES AND NEXT STEPS FROM PREVIOUS MEETING - 09012025

Minutes from previous meeting unanimously agreed.

- **Previous Next Step: SS to organise Team Training Day -**
  This had been done on 27th Feb, it had been a success and another one is to be booked for the summer of this year.

- **Previous Next Step: To look into visiting NHSBSA -**
  This had been looked into, and it was deemed too expensive for all members to attend.
  PkP stated that there had been a cut in NHS BSA staff by 50%.

- **Previous Next Step: Emergency supply request email to be resent -**
  SS stated that she would need to find out the results.

- **Previous Next step: check PGD message has been sent to contractors –**

office@cpnel.org
07902 570955
nel.communitypharmacy.org.uk

Next step	Description	Who to action
1	To check PGD message has been sent to contractors	SS
2	To get an update from Ada wrt. SONAR Chlamydia PGD	DJ

- **Previous Next step: to organise a session on clinical note taking for pharmacies –** This has been booked for the 13 May 2025 – Greenlight are putting on the training.

  DJ stated that he was currently studying on the IP training course.

Next step	Description	Who to action
3	To look into asking Pharma companies if they can fund IP training for LPC members/contractors	SS

- **Previous Next step: RD to send WhatsApp message regarding any outstanding claims to be made by the end of January 2025, and the enforcing of the 3-month policy thereafter –** SS urged members to submit claims before the end of March 2025.

  LPC meeting attendance
  SS stated that she had spoken to PvP wrt. his absence, and shared his reasons with the committee and explained how much he does for the LPC outside of committee meetings. The committee members suggested that we check that he is ok to stay on the committee.
  SS reminded that 50% of LPC meetings need to be attended – as per our constitution.
  SS reminded that contractor money is being spent on having members attend these meetings.
  SS stated that she is yet to speak to JB about her meeting attendance.

Next step	Description	Who to action
4	To speak to JB about her meeting attendance	SS

PkP stated that the LPC would be happy to support and may want to consider providing access to attending meetings virtually.
The members expressed their preference for F2F meetings.
SS stated that the next LPC member elections would be held in April 2027.

SS stated that there are no LPC member vacancies at present.

3. CEO UPDATE

Varenicline

There was a discussion that highlighted the fact that the PGD for varenicline was being developed. The Committee stated it should be priced via DT and it would appear on there soon.

PSP Ltd. Provider Company

SS and SB made their DOIs – as they both work for PSP Ltd.

SS highlighted the following:

- This had been a company set up by C&H LPC in the past.
- The company had held funds for and managed an EOLC service , Minor Ailments service and PCN Leads programme.
- There had been a past suggestion to make it dormant.
- The EOLC service will become an NE London wide service 2025-2026.
- The ICB will take over management and payment of the new EOLC service.
- MP, NP, Stewart Evans and Raj Radia are board members of PSP Ltd.

SS asked for the members to approve the shutting down of the provider company PSP Ltd.

There were nine votes in favour of doing this (including proxy votes) – therefore it was approved.

Next step	Description	Who to action
5	To talk to James Wood (CPE) to gauge his thoughts on closing down PSP.	SS

Wes Streeting

SS highlighted the following:

- She had shared a paper called safe sustainable supply of meds. Paper was shared with The right honourable Wes Streeting, Secretary of State for Health and Social Care.
- She would like to present the Secretary of State for Health and Social Care with another paper on CP services in the near future.
- PkP and NP congratulated and commended SS for fostering this strong relationship with Mr Streeting.

Next step	Description	Who to action
6	To share safe sustainable supply of meds. paper with LPC members	SS

ERD Issues

SS raised this talking point and stated that she is trying to get GP colleagues to join a new group to help standardise the ERD processes.

GS shared some information wrt. the Boots medicines stock checker facility on the Boots App.

LPC member travel expenses
There was a discussion on how the travel expenses for LPC members should be calculated.
The current policy states that a member can claim travel expenses from their home (if in the NE London region) or their pharmacy in NEL to the meeting venue.
SS stated that there had been a request to include a “Blackwall tunnel” toll as travel expenses.
PkP stated that it would be important not to alienate people by not allowing them to travel from outside NE London – and he would want to encourage F2F meetings.

SS asked for the members to approve whether the LPC continues to use the current LPC travel expenses– i.e. a member (or staff member) could claim travel expenses from their home (if in the NE London region) or from their pharmacy in NEL to the meeting venue or change the policy that people can claim form home.
The committee had a discussion and shared what the CCA and AIMp companies do and then voted.

There were six votes in favour of keeping the travel expenses the same, therefore this was approved.

LPC meeting format
SS suggested that contractors would want LPC members to meet F2F.
NP and RF would prefer F2F meetings.
PkP suggested that ad hoc Meetings could be virtual if there was a need in beteween meetings for urgent matters.
KW suggested that a blended approach could be offered – with the option for members to attend virtually. The committee decided that this may encourage people to not attend meetings.
Committee decided to stay F2F.

IPCN (independent pharmacy contractors’ network)
PkP shared some messages that he had received from this group.
SS stated that she has received messages and emails from members of this group and she has sent them back a response.
PkP stated that he believes that CPE are doing the best job that they can under the current circumstances.

4. COO UPDATE

PEM issues
RF brought up this issue – stated that NHS London had been contacting the superintendents of Superdrug pharmacies stating that they would suspend services if the PEM backlogs had not been cleared.
RF stated that the PEM issues are ongoing.
SS stated that SA and JD are currently encouraging pharmacies to complete the PEM issue actions, and they are supporting GP’s to verify their email addresses.

PkP brought up example of some GPs not recognising CP ABPM service spec of 14 readings over 7 hours for their patients.

Next step	Description	Who to action
7	To feed back PkP's example of some GPs not recognising CP ABPM service measurements for their patients to CPE/ICB.	SS
8	To remind GP surgeries that NICE guidelines have changed wrt. ABPM service.	JD/SA
9	To raise the ongoing PEM issues to CPE	PkP

5. PHARMACY SERVICE MANAGERS UPDATE

CPSAS (Community Pharmacy Selfcare advice service)

JD and BT raised issues wrt. contractors not claiming correctly for this servcie.

JD suggested that a services induction folder be created by each pharmacy to help staff engage fully with pharmacy services.

Pharmacy Contraception Service

JD stated that there are approx. 30 contractors left to sign up – this is imperative as this service will be part of the service bundle from April 2025.

PkP wondered whether engagement would improve if EHC were to be made a national service.

JD stated that she and SA were taking PF promotional leaflets to GP surgeries.

6. TREASURER'S UPDATE

SS highlighted the following:

- A one-month LPC levy holiday had been given during this financial year.

7. CPE UPDATE

PkP spoke through a PowerPoint presentation and the committee asked questions and had a discussion.

8. AOB

Change of LPC Officers

SS asked If any of the committee wanted to come forward as an officer for next year or would they like to remain as they are.

There were nine votes in favour to keep the current officers. The Treasurer was absent but due to office manager being on maternity we would like him to remain in post, therefore the motion was approved.

AGM

SS stated that this meeting would have to be organised by the end of Sep 2025.
SS suggested that the AGM could be combined with a contractor meeting to boost attendance.

Contract Changes

Next step	**Description**	**Who to action**
10	To ask CPE to produce a one-page summary of the CP contract changes.	PkP

Meeting closed at 15.30