

Agenda
CP NEL Meeting Thursday 13th March 2025
Hyatt Stratford

Time	Agenda Item
10.00	Tea/Coffee catch up
10.30	Welcome and DOI
10:35	Minutes and Next Steps from previous meeting
10.45	CEO update
11.15	Dalveer update
11.30	Tea break
11.45	Jas update
12.00	Bhav update
12.15	Treasurer
12.30	Lunch
13.30	CPE update
15.30	AOB
16.00	Close

Expense Claim from CPNEL

Name
Address
Telephone Number or Email in case of query

Locum Expenses

Date	Description of Expense	Amount	Receipt? (Y/N)
Total			
BACS payable to: [Business bank details] Bank Name Business Name Sort Code Account Name			

Other Expenses (eg travel, parking etc you must attach a receipt)

Date	Hours and Hourly Rate	Amount	Receipt
Total			
BACS payable to: [Business bank details] Bank Name Business Name Sort Code Account Number			

I declare that the expenses claimed have been incurred whilst on LPC business and are the responsibility of no other body.

Signature

Date

Please submit completed forms together with any available receipts

<p>Policy on Expense Claims <i>All claims must be made in accordance with the LPC's agreed policy.</i></p>
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