

Annual Report and Financial Statements

2023 - 2024

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NEL LPC

Officers

Chair: Prakash Patel

Vice Chair: Ross Fraser

Treasurer: Shazli Hafeez

Chief Officer: Shilpa Shah

The Committee shall be the “North East London Local Pharmaceutical Committee” (as required by the NHS Act 2006) and known as ‘Community Pharmacy North East London’

Welcome & Overview

CEO, Shilpa Shah

Dear contractors,

I want to start by saying a huge Thank You for all that you have done and are doing for residents across NEL during another difficult year for Community Pharmacy. Yet again, we have shown how integral we are to Primary Care, to the ICB and to Local Authorities in ensuring good health and wellbeing of residents across NEL.

I'd also like to say a big Thank You to the CP NEL committee members, past and present for all the support, advice and guidance that they have provided us with on behalf of contractors across NEL. The committee help shape and prioritise the work we do, highlight local issues that affect contractors and ensure good governance.

In July 2023, we merged with C&H LPC and I would like to recognise the committee members of C&H LPC for all their support during the merger. The C&H chair (Raj Radia) has continued this support throughout the year whilst myself and the tem are getting used to the C&H area.

During the year 2023-2024 we have worked really hard to ensure that we are giving contractors the best return on their levy investment.

We have been able to give contractors a 4 month levy holiday from Dec 2023-March 2024 (saving contractors approximately £172,653.88)

Thank you once again for all that you do,

Shilpa

NEL LPC

Report on our Activities

Chief Officer Shilpa Shah

Support: NEL LPC have been able to provide great support for contractors with the GPCPCS service which is now the Pharmacy First service and for the Hypertension service. We have organised various contractor training webinars/training sessions and our conference in Jan 2024 was very well attended. In Sep 2023 we won an award for The Best Representative LPC at the IPA 2023 awards.

Support for locally commissioned services: As well as negotiating uplifts for local service contracts and being involved in designing and working with the local authority on new innovative services, we also support contractors in maximising service delivery and with any challenges they may have.

B&D Launched a HealthChecks service

B&D Have had funding for a dedicated services visit for each pharmacy

Havering launched a new smoking cessation service

Havering negotiated an uplift in the substance misuse service

Newham launched a new Asthma and Air Quality service

Redbridge launched a new smoking cessation service

Tower Hamlets negotiated an uplift in the sexual health service

Tower Hamlets negotiated an uplift in the substance misuse service

ICB launched a new Covid treatment service

Relationships: The LPC have good relationships with all key stakeholders. We have established a Pharmacy Provider Group where PCN leads meet the ICB monthly and this group feeds into the Primary Care Collaborative and attend GP Provider Group meetings.

Representation: NEL LPC has represented contractors on many occasions. At meetings, in the media, showcasing pharmacies to various organisations, visiting a pharmacy with Wes Streeting.

The Future: NEL LPC look forward to continuing to work on behalf of contractors in 2024-2025. We look forward to increasing the services that pharmacies provide and to the NEL CPSAS being successful for residents across NEL.

NEL LPC

Governance, structure and management 2023- 2024

Responsibilities of Committee Members

Chair: Prakash Patel

Vice Chair: Ross Fraser

Treasurer: Shazli Hafeez

Governance sub committee: Ross Fraser and Parvesh Patel

Contract applications sub committee: Mina Patel and Kerry Webb

Finance sub committee: Shazli Hafeez, Jyoti Bakshi and Pradeep Mayor

Member Expenses in 2023-2024

Member name	Role/representing sector	Meeting attendance	Expenses claimed
Prakash Patel	Chair, Independent	2/6	£1,248.80
Ross Fraser	Vice Chair, CCA	3/6	£908.00
Ravi Vaitha	Committee Member, AIMS	4/6	£908.00
Kerry Webb	Committee Member, AIMS	3/6	£900.00
Jyoti Bakshi	Committee Member, CCA	4/6	£908.00
Nickil Patel	Committee Member, Independent (Joined July 2023)	4/5	£1,836.80
Shazli Hafeez	Treasurer, Independent	6/6	£2,632.41
Faruque Gani	Committee Member, Independent	5/6	£1,532.00
Gulveer Sura	Committee Member, CCA (Joined July 2023)	5/5	£1,500.00
Mina Patel	Committee Member, Independent	4/6	£1,432.00
Parvesh Patel	Committee Member, Independent	4/6	£1,239.00
Imran Jan	Committee Member, Independent (Resigned June 2023)	1/1	£300
Pradeep Mayor	Committee Member, Independent (Resigned June 2023)	0/1	£0
Abi Sarangan	Committee Member, CCA (Resigned June 2023)	0/1	£0

Governance Documentation

Governance Framework (Adopted 07/03/2024):

<https://nel.communitypharmacy.org.uk/about-us/governance-framework/>

Code of Conduct (Adopted 07/03/2024):

<https://nel.communitypharmacy.org.uk/about-us/code-of-conduct/>



Report of the Committee Members

Year ended 31 March 2024

Principal Activities

North East London LPC is a Local Pharmaceutical Committee ("LPC") acting in the role of a local NHS representative organisations.

The Committee

North East London LPC is an association whose functions and procedures are set out in our Constitution.

Current Constitution, approved at the SGM on 15th February 2023:

<https://nel.communitypharmacy.org.uk/about-us/constitution/>

During the year ended 31 March 2024 NEL LPC had 11 members on its main committee as follows:

6 members from Independent Contractors

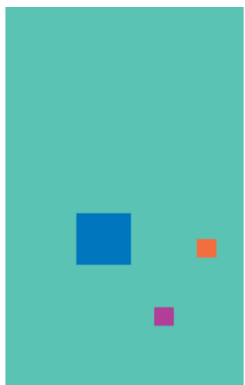
3 members from CCA

2 members from AIM

Full details of all Committee Members can be found on our website, at:

<https://nel.communitypharmacy.org.uk/about-us/lpc-committee-members/>

All members have continued to adhere to corporate governance principles adopted by the Committee and the code of conduct.



NEL LPC

Report of the Committee Members

Year ended 31 March 2024

This report was approved by the Chair, Prakash Patel

DocuSigned by:
Prakash Patel
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Prakash Patel

Chair of the CPNEL Committee

Date: 15/8/2024



NEL LPC

Statement of Committee Members' Responsibilities

Year ended 31 March 2024

The committee members are responsible for preparing the Report of the Committee Members and the financial statements in accordance with applicable law and regulations.

The committee members are required to prepare financial statements for each financial year. The committee members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The committee members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the committee for that period.

In preparing these financial statements, the committee members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping adequate accounting records that are sufficient to show and explain the committee's transactions and disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The committee members are responsible for the maintenance and integrity of the financial information included on the committee website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The committee members confirm that so far as they are aware, there is no relevant audit information of which the committee's auditors are unaware. They have taken all the steps that they ought to have taken as committee members in order to make themselves aware of any relevant audit information and to establish that the committee's auditors are aware of that information.



NEL LPC

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024



Accountants

DR Hicks

Chartered Accountants

107 Penn Hill Road Bath

BA1 3RU

NEL LPC Financial Statements for Levy Income For the Year Ended 31 March 2024

Registered number
1138025826

North East London Local Pharmaceutical Committee

Financial Statements for Levy Income

31 March 2024

DR HICKS
Chartered Accountants
107 Penn Hill Road
Bath BA1 3RU

North East London Local Pharmaceutical Committee Company Information

Members

Prakash Patel - Chair

Ross Fraser - Vice Chair

Parvesh Patel - Vice Chair

Mina Patel - Vice Chair

Shazli Hafeez - Treasurer

Faruque Gani

Jyoti Bakshi

Pradeep Mayor - resigned June 2023

Imran Jan - resigned June 2023

Abiramme Samagan - resigned June 2023

Kerry Webb

Ravi Viatha

Nikil Patel - joined July 2023

Gulveer Sura - joined July 2023

Accountants

DR Hicks

107 Penn Hill Road

Bath

BA1 3RU

Registered number

1138025826

North East London Local Pharmaceutical Committee

Chartered Accountants' report to the board of directors on the preparation of the unaudited statutory accounts of North East London Local Pharmaceutical Committee for the year ended 31 March 2024

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of North East London Local Pharmaceutical Committee for the year ended 31 March 2024 which comprise of the Income and Expenditure Account and the Balance Sheet from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the Members of North East London Local Pharmaceutical Committee, as a body, in accordance with the terms of our engagement letter dated 28 June 2021. Our work has been undertaken solely to prepare for your approval the accounts of North East London Local Pharmaceutical Committee and state those matters that we have agreed to state to the Members of North East London Local Pharmaceutical Committee, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than North East London Local Pharmaceutical Committee and its Members as a body for our work or for this report.

It is your duty to ensure that North East London Local Pharmaceutical Committee has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of North East London Local Pharmaceutical Committee. You consider that North East London Local Pharmaceutical Committee is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of North East London Local Pharmaceutical Committee. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

DR Hicks
Chartered Accountants
107 Penn Hill Road
Bath
BA1 3RU

30 April 2024

**North East London Local Pharmaceutical Committee
Income and Expenditure Account - For Levy
for the year ended 31 March 2024**

	2024	2023
	£	£
Turnover	318,395	340,356
Other income	-	(10,000)
	<hr/> 318,395	<hr/> 330,356
Staff costs	(275,087)	(191,189)
Other charges	(149,505)	(112,752)
Surplus/(Deficit) before taxation	<hr/> (106,197)	<hr/> 26,415
Tax	-	(21,791)
Surplus/(Deficit)	<hr/> (106,197)	<hr/> 4,624

North East London Local Pharmaceutical Committee
Registered number: 1138025826
Balance Sheet
as at 31 March 2024

	2024	2023
	£	£
Current assets	222,407	350,828
Creditors: amounts falling due within one year	(72)	(22,296)
Net current assets	<u>222,335</u>	<u>328,532</u>
Total assets less current liabilities	222,335	328,532
Accruals and deferred income	(910)	(910)
Net assets	<u>221,425</u>	<u>327,622</u>
 General fund	 <u>221,425</u>	 <u>327,622</u>
	Number	Number
Average number of employees	<u>4</u>	<u>3</u>

The members are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The members acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime. The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime. The income and expenditure account has not been delivered to the Registrar of Companies.

P Patel  
 Signed on 22/07/24 @ 11:25
 Chair Person

S Hafeez  
 Signed on 19/06/24 @ 08:43
 Treasurer

Approved by the board on 30 April 2024

North East London Local Pharmaceutical Committee
Detailed income and expenditure account items
for the year ended 31 March 2024

This schedule does not form part of the statutory accounts

	2024	2023
	£	£
Sales		
NHSBSA (Statutory Levy)	255,020	338,356
Training grant	-	-
Sponsorship	8,150	2,000
PSM Funding - salary	52,331	-
PSM Funding - other	394	-
Support for ELPR engagement	2,500	-
	<u>318,395</u>	<u>340,356</u>
Other income		
COVID-19 Rates grant	-	(10,000)
	<u>-</u>	<u>(10,000)</u>
Staff costs		
Wages and salaries	267,363	179,195
Pensions	4,392	8,452
Expenses	3,332	3,542
	<u>275,087</u>	<u>191,189</u>
Other charges		
General administrative expenses:		
Committee	20,404	17,703
Training and meeting expenses	7,249	7,506
Insurance	1,057	-
PSNC Levy	108,008	82,325
Computer and IT costs	1,644	2,325
Phone and internet charges	388	306
Office equipment	583	-
Miscellaneous	294	585
Bank charges	(31)	22
Donations	375	-
	<u>139,971</u>	<u>110,772</u>
Legal and professional costs:		
Accountancy fees - DR Hicks	3,024	1,380
Accountancy fees - Aequitas	5,880	-
Solicitors fees	630	600
	<u>9,534</u>	<u>1,980</u>
	<u>149,505</u>	<u>112,752</u>

North East London Local Pharmaceutical Committee
Detailed balance sheet items
as at 31 March 2024

This schedule does not form part of the statutory accounts

	2024	2023
	£	£
Current assets		
Trade debtors	1,050	350
Cash at bank and in hand	221,357	350,478
	<u>222,407</u>	<u>350,828</u>
Creditors: amounts falling due within one year		
Trade creditors	72	505
Corporation tax	-	21,791
	<u>72</u>	<u>22,296</u>
Accruals and deferred income		
Accruals	<u>910</u>	<u>910</u>
Capital and reserves		
Profit and loss account	<u>221,425</u>	<u>327,622</u>
Income and expenditure account		
Brought forward	327,622	322,998
Profit	(106,197)	4,624
	<u>221,425</u>	<u>327,622</u>

NEL LPC Financial Statements for Grant Income For the Year Ended 31 March 2024

Registered number
1138025826

North East London Local Pharmaceutical Committee

Financial Statements for Grant Income

31 March 2024

DR HICKS
Chartered Accountants
107 Penn Hill Road
Bath BA1 3RU

North East London Local Pharmaceutical Committee Company Information

Members

Prakash Patel - Chair
Ross Fraser - Vice Chair
Parvesh Patel - Vice Chair
Mina Patel - Vice Chair
Shazli Hafeez - Treasurer
Faruque Gani
Jyoti Bakshi
Pradeep Mayor - resigned June 2023
Imran Jan - resigned June 2023
Abiramme Sarnagan - resigned June 2023
Kerry Webb
Ravi Viatha
Nikil Patel - joined July 2023
Gulveer Sura - joined July 2023

Accountants

DR Hicks
107 Penn Hill Road
Bath
BA1 3RU

Registered number

1138025826

North East London Local Pharmaceutical Committee
Registered number: 1138025826
Balance Sheet
as at 31 March 2024

	2024	2023
	£	£
Current assets	458,795	550,900
Creditors: amounts falling due within one year	(668)	(2,925)
Net current assets	<u>458,127</u>	<u>547,975</u>
Total assets less current liabilities	<u>458,127</u>	<u>547,975</u>
Net assets	<u>458,127</u>	<u>547,975</u>
 General fund	 <u>458,127</u>	 <u>547,975</u>
	Number	Number
Average number of employees	<u>1</u>	<u>-</u>

The members are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The members acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime. The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime. The income and expenditure account has not been delivered to the Registrar of Companies.

P Patel  *P. Patel*
 Signed on 22/07/24 @ 11:25
 Chair Person

S Hafeez  *Shaghi*
 Signed on 19/06/24 @ 08:43
 Treasurer

Approved by the board on 30 April 2024

**North East London Local Pharmaceutical Committee
Detailed income and expenditure account items
for the year ended 31 March 2024**

This schedule does not form part of the statutory accounts

	2024	2023
	£	£
Sales		
Grants	<u>2,500</u>	<u>566,000</u>
Staff costs		
Wages and salaries	<u>9,579</u>	<u>-</u>
Other charges		
General administrative expenses:		
eLPR expenses	2,500	-
PCN Lead	21,675	6,887
GP CPCS	57,276	11,110
Office equipment	1,378	-
Miscellaneous	(144)	-
Bank charges	84	28
	<u>82,769</u>	<u>18,025</u>
	<u>82,769</u>	<u>18,025</u>

North East London Local Pharmaceutical Committee
Detailed balance sheet items
as at 31 March 2024

This schedule does not form part of the statutory accounts

	2024 £	2023 £
Current assets		
Cash at bank and in hand	<u>458,795</u>	<u>550,900</u>
Creditors: amounts falling due within one year		
Trade creditors	<u>668</u>	<u>2,925</u>
Capital and reserves		
Profit and loss account	<u>458,127</u>	<u>547,975</u>
Income and expenditure account		
Brought forward	547,975	-
Profit	<u>(89,848)</u>	<u>547,975</u>
	<u>458,127</u>	<u>547,975</u>

LPC Contact Details

Phone: 07902 570955

Email: office@cpnel.org

Website: <https://nel.communitypharmacy.org.uk/contact/>

