

**Agenda**  
**NEL LPC Committee Meeting Thursday 11<sup>th</sup> January 2024.**  
**Hyatt Regency, 10A Chestnut Plaza, London E20 1GL**

<b>Time</b>	<b>Agenda Item</b>
10.00	Tea/Coffee catch up
10.30	Welcome, DOI, confidentiality and code of conduct.
10:35	Minutes and Next Steps from previous meeting
10.45	CEO update LPC budget for 2024-2025 including staffing profile
11.30	Tea break (Dalveer and Abi to join the meeting)
11.45	Dalveer update
12.00	Abi update
12.15	Treasurer C&H AGM
12.30	Lunch
13.30	NHSE
14.30	CPE update
15.30	AOB
16.00	Close



Name
Address

Telephone Number or Email in case of query
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**Sundry Expenses**

Date	Description of Expense	Amount	Receipt?
<b>Total</b>			
BACS payable to:			

**Locum Expenses**

Date	Hours and Hourly Rate	Amount
<b>Total</b>		
BACS payable to:		

I declare that the expenses claimed have been incurred whilst on LPC business and are the responsibility of no other body.

Signature
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Date
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**Please submit completed forms together with any available receipts to the Treasurer.**

<p><b>Policy on Expense Claims</b> All claims must be made in accordance with the LPC's agreed policy.</p>
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