



**North East London Local Pharmaceutical Committee**  
**LPC Meeting 28/04/2022**  
**Full day 9:30am – 16:30pm**

**Present:** Shilpa Shah (SS), Dalveer Singh Johal (DJ), Ross Fraser (RF), Pradeep Mayor (PM), Parvesh Patel (PvP), Prakash Patel (PkP), Shazli Hafeez (SH), Mel Meziane (MM), Mina Patel (MP), Faruque Gani (FG), Amir Adam (AA), Farhan Moulana (FM), Rebecca Dew (RD)

**Apologies:** Imran Jan (IJ), Jyoti Bakshi (JB), Arun Sikka (AS)

PkP Introduces himself as new chair of LPC and begins meeting.  
Committee members and LPC staff introduce themselves.

Members discuss start times for face to face committee meetings. Suggestion to move start time back by half an hour to 9:30 – 10:00am start.  
Committee unanimously agree.

PkP outlines the agenda for the day.

SS discusses new venue for face to face committee meetings and potential for hybrid meetings. Raises concerns hybrid meetings will be difficult for those joining virtually to have sufficient input in the meeting.  
Put to committee to decide f2f or virtual for meetings moving forward at the end of today's meeting.

**Declarations of Interest**

PkP also on PSNC as Vice chair of another committee.

SS informs committee of requirement to complete DOI form annually. This will be shared with the committee after the meeting to complete for this year, members are informed DOIs will be available publically online.

Next steps: RD to send new DOI forms to committee to complete.

FM joins meeting and introduces himself to attendees. FM has previously informed members by email that this will be his last meeting due to his change in role. The committee thank FM for his contribution to the LPC over the past 9 years.

### **Minutes and Next Steps from previous meeting**

Minutes of the March meeting were sent to committee members prior to the meeting.

PkP goes through the minutes with committee.

Minutes unanimously agreed.

SS clarifies process with minutes.

PvP raises discussion on business grant from the last meetings minutes.

SS updates committee on PSNC advice on the business grant and VAT on the funding received from CCG. PSNC advice should be available by the end of the week.

SS informs committee that from the information available, it is believed no other LPC has applied for the COVID business grant.

Committee discuss historic situation with business rates and whether to pay back the business grant. Committee discuss the situation at the LPC when the business grant was taken and vote on whether to pay the grant back.

7 members vote to return

3 members vote to to keep.

LPC to move forward with paying back grant. SS to check with the accountant regarding amnesty with returning grants. SS explains to the committee that the accountant has expressed there is likely to be an investigation due to the tax due on investments.

If there are unintended consequences to returning money, SS to return to committee.

Next Step: SS to check with the accountant regarding amnesty for repaying grants.

Next steps: RD to chase Dee for advice on investment tax

SS goes through next steps from March meeting.

RSG meeting is being held nationally and regionally. Prospectus is expected to be out to contractors tomorrow. RSG will be discussed later in the meeting.

SS raises the gap on sub-committee for performance and development committee. A member is needed, preferably an independent to maintain balance in the sub committee. PkP volunteers and is added to the performance and development sub-committee.

Next steps: SS to email out final sub committees.

SS updates committee on indemnity insurance. Reminds committee of their liability, PSNC do not have indemnity or insurance for committee members.

PkP outlines public and employers liability.

Next Step: SS to check insurance options with NPA

Next step: To ask Lambeth LPC for details of insurance and bring back to committee.

### **CEO Update**

SS presents a CEO update to committee members.

PvP raises Branded generic issues experienced in Newham and the pushback from contractors. SS confirms this has been raised and the LPC position on branded generics.

PkP raises the issue of no uplift in supervised consumption services and changes from daily to weekly methadone and risks involved.

FM queries dates for renewal.

SS updates committee on the current situation with local contracts.

SS highlights the funding available for substance misuse. Committee discuss.

Next Steps: SS to feedback on substance misuse.

SS Discusses proposal for a new vaccine hesitancy service. SS outlines the proposal to committee. SS has shown service specification and agreed 50k for TH pharmacies for vaccine hesitancy discussion.

Contractors to send their EOI and commissioner will decide which pharmacies will participate. The service will be capped. HEE will be approached for funding to analyse service.

Committee discuss availability of lateral flow tests in pharmacy

Next Steps: RD to send lateral flow testing information to contractors.

Next Steps: LPC to request paperwork back from forensic accountants. RD to discuss with PM.

SH raises the need to request everything back whether or not they believe the documentation is relevant. Ask for everything to be scanned, sent and destroyed.

SS raises need for an IT company, professional emails and sharepoint, associated Governance issues with the current methods and potential loss of information.

Pkp outlines IT solutions at PSNC.

Next step: RD to speak with Zoe at PSNC regarding IT solutions.

SS updates committee on local services and discussions.

SS raises issues with COVID sites and keeping up with changing regulations. In London, are looking to see if NHS London can send out another EOI as we may need more sites in September.

Committee discuss HEE pre-reg training proposals and impact on the pharmacy workforce forward. Acknowledge of technicians to PCNs and depletion of community pharmacy workforce overall.

Discuss potential for pharmoutcomes to be used to refer patients to pharmacy for BP checks, as part of the Blood pressure check service.

Committee discuss PCN leads and funding.

Next Steps: RD to update SS on PCN Lead vacancies.

SS informs the committee of 50k secured for mental health and pregnant women/ women wanting to become pregnant regarding continuing to take their medication in Barking and Dagenham.

Next steps: SS to update on redbridge Smoking cessation payment

Next steps: Message to redbridge contractors RE not signing up to smoking cessation and inform them LPC was not involved in negotiations.

Discussion regarding bilingual labels, regulation and language barriers. Committee agree not to move forward with bilingual labels until regulated.

Next steps: SS to send an email to contractors RE not doing things for free.

### **GP CPCS Update**

SS updates committee on the current situation with GP CPCS, DMS, Hypertension

Presents data from 1<sup>st</sup> March – 14<sup>th</sup> April of practices trained and referring for GP CPCS. Gives committee up to date referral numbers as of yesterday. Surgeies not using EMIS will need to use web based system which LPC will support with.

SS presents data to the LPC for GP CPCS performance by borough in NEL.

Committee discuss the potential for another PSM given the volume of surgeries in NEL. DJ informs committee of the feedback he has received from training surgeries. Members discuss experiences with GP CPCS and options for giving feedback and uptake.

SS asks committee to outsource anything to do with GP CPCS with the GP CPCS funding from the CCG.

Committee unanimously agreed

PkP updates committee on availability of software soltuons

PkP suggests inviting EMIS to the next lpc meeting.

Next Steps: SS to have a meeting with PCN leads regarding updating them on current servicews especially GP CPCS. To hold a meeting in the future on the extra funding from CCG but to do this when the funding has come into our account.

Queries on NHS 111, DoS and GP CPCS. SS raises discussions she has had with stakeholders. Committee discuss the similarities and defference between the two services and their thoughts and experiences of the services in pharmacy.

### **PSM Updates**

DJ gives update on his workload since his last presentation at the March LPC meeting.

Raises the DMS survey and responses received. Notes the survey did not go through the LPC. Has requested in future surveys to go through the LPC to give context.

DJ updates committee on the discussions at various meetings he is attending.

PkP informs DJ of communication issues between commissioner and the pharmacy for providing COVID vaccines 5 – 11 year olds. No NEL pharmacies have yet had a response or the go ahead to begin.

Next steps: SS to chase situation with COVID vaccines 5 – 11 year olds in pharmacy.

MP raises the payment issues for the extended hours vaccines over covid. SS explains the process and the hold up with payments to contractors.

DJ gives GP CPCS update and feedback received from surgeries.

### **Treasurers report**

SH presents the profit and loss for the end of the last financial year and the month of March 2022.

SS raises the issue of the budget and that the levy will be reduced from June 2022. Also discuss PSNC levy and RSG.

SS confirms sub-committees:

Finance sub committee - SH, PM and JB

Governance – RF, PvP

Performance – MM, PkP

Contract applications – MP, AA

SS outlines sub committee's meetings and commitments.

Reminds members to claim for their time and the importance of claiming to have a true reflection of the cost.

Discuss the responsibilities of subcommittees. £30 hour for meetings charged at an hourly rate. Honorarium will be paid quarterly to Chair and Treasurer.

Committee discuss claiming for expenses.

### **PSNC Update**

PkP Presents PSNC update to the committee.

Committee discuss the demand of more services on pharmacist time.

### **RSG Update and Next Steps**

Prospectus will be out tomorrow, LPC will also be sending to contractors.

Next Steps: send an email to encourage contractors to read through the prospectus and vote.

### **Committee closed discussion regarding staff**

SS, DJ and RD leave meeting for committee members to have a closed discussion regarding staff performance and remuneration.

**AOB**

PkP thaks Farhan for his years at the LPC.

PkP thanks PM for his years as treasurer.

PkP thanks PVP and RF for their support during the investigation last year, following the bounce back loan.

PkP notes his thanks to IJ for his time as interim chair as he is not currently present at meeting.

Committee members thank PkP for his support with PSNC and keeping them informed of key information.

PkP brings meeting to a close

